

**BCFTOA 31<sup>st</sup> Annual General Meeting  
Whistler, B.C.  
May 19,2005**

**Opening:**

The annual general meeting of the BCFTOA was called to order at 13:41 May 19,2005 in Whistler BC by Bruce Dundas

**Roll Call:** see list

**Approval of minutes:**

Moved: Tim Boutin                      2<sup>nd</sup> Ernie Clayton                      carried

**Reports:**

Fire Service Liaison Committee.                      Bruce Dundas

Announce a possible Partnership with JI to be voted upon in new business. Letter attached

Move to accept report: Lane McDonald                      2<sup>nd</sup> Dave Markland                      carried

First vice:              Simon Grypma                      verbal  
Motioned:              Steve Virgint                      2<sup>nd</sup> Ernie Clayton                      carried

2<sup>nd</sup> Vice:              Dave Palmer                      attached

EVO and EMA College                      Jim Bond

Jim Bond presented a summary on the EVO program and what's been happening this year. BCAS and Chiefs' got lower mainland ambulance drivers through the course, but no money for other groups. Money issues, may be dealt with.

EMA college appears to be dead in the water.

Motioned: Dave                      2<sup>nd</sup> Ernie                      carried

Treasurer:              Bob Cannon presented by Dave Palmer                      attached

Secretary:              Trent Shields                      attached

Motioned:              Dave Mcleish                      2<sup>nd</sup> Neal Lamb                      carried

Zone 1              Jamie Svendson – verbal                      Jamie Holmes new zone rep  
Zone 1a              Dan Ouellette verbal  
Zone 2/2a              attached  
Zone 3              Brian Livingston                      Larry Watkinson new zone rep.  
Zone 4              Tim Boutin - verbal  
Zone 4a              Al no report  
Zone 5              Dave McLeish                      - attached                      Larry Zipprick new rep.

Paraphernalia              Simon Grypma                      verbal

Archive –                      Howie Exner                      no report

Motion: Larry                      Zipprick                      2<sup>nd</sup> Lane McDonald

**Correspondence:**

3 Applications received for Bursary – Under review.

**Committees:**

Public Fire/life safety – Bob cannon – attached

**Resolutions:**

2004 resolution #1

Be it resolved that the BCFTOA approach the FCABC to initiate discussions between the JIBC and other involved agencies to insure that equivalence credit is given for equivalent courses.

Outcome: ongoing                      Partnership program possible solution

2004 Resolution #2

That the constitution be amended to read that zone representatives, whose two year term has expired, shall be elected at the annual general meeting to serve until the completion of the two year term.

Outcome: Done

2004 resolution #3

Ladies would like more voice in the seminar planning.

Outcome: how? Who? Need more ideas - talk to the ladies.

**New Business:**

Motion #1:

Move that we add a photographer/archiver to the host guidelines for the association seminars. The hope is to capture more of our history.

Dean Larivee                      2<sup>nd</sup> Al                      Carried

Motion #2:

Move that we contribute \$1000.00 to the JI Library

Lane McDonald                      2<sup>nd</sup> Dean Larivee                      Carried

Motion #3:

Move that we accept the proposed partnership deal between us, the JI and the OFC as stated in the attached letter.

Motion to accept: Neil Lamb                      2<sup>nd</sup> Dave McLeish                      Unanimous



keeping records.

2005 there has been no action on this issue.

College of Emergency Medical Attendants

The legal steps to set up the college have been taken. The final step of approval by the minister has been held up. It seems that the concept is being reviewed and the outcome is uncertain.

At this time nothing with regard to the college needs to be done. 0

2005 there has been no action on this issue.

JTBC Fire and Safety Division

Restructuring of staff.

Resignation of John Yokes

Return of Jack Tyler to facilitate career firefighter and evaluator programs

Evaluator Training Program

The two day training program is now in place. It has been presented a number of times and individuals have been trained. Qualifications are now different for Department (FSI-I) and Regional evaluators (FSI-II). Regional evaluators are ii employees and act on behalf of the ii.

This program was required to ensure the certification of the Fire fighter program (distance education) b

The zones have postmasters (an email contact) who are used as a clearinghouse for information and a communication link.

Seems to work fairly well — except when email addresses are changed and no one is notified

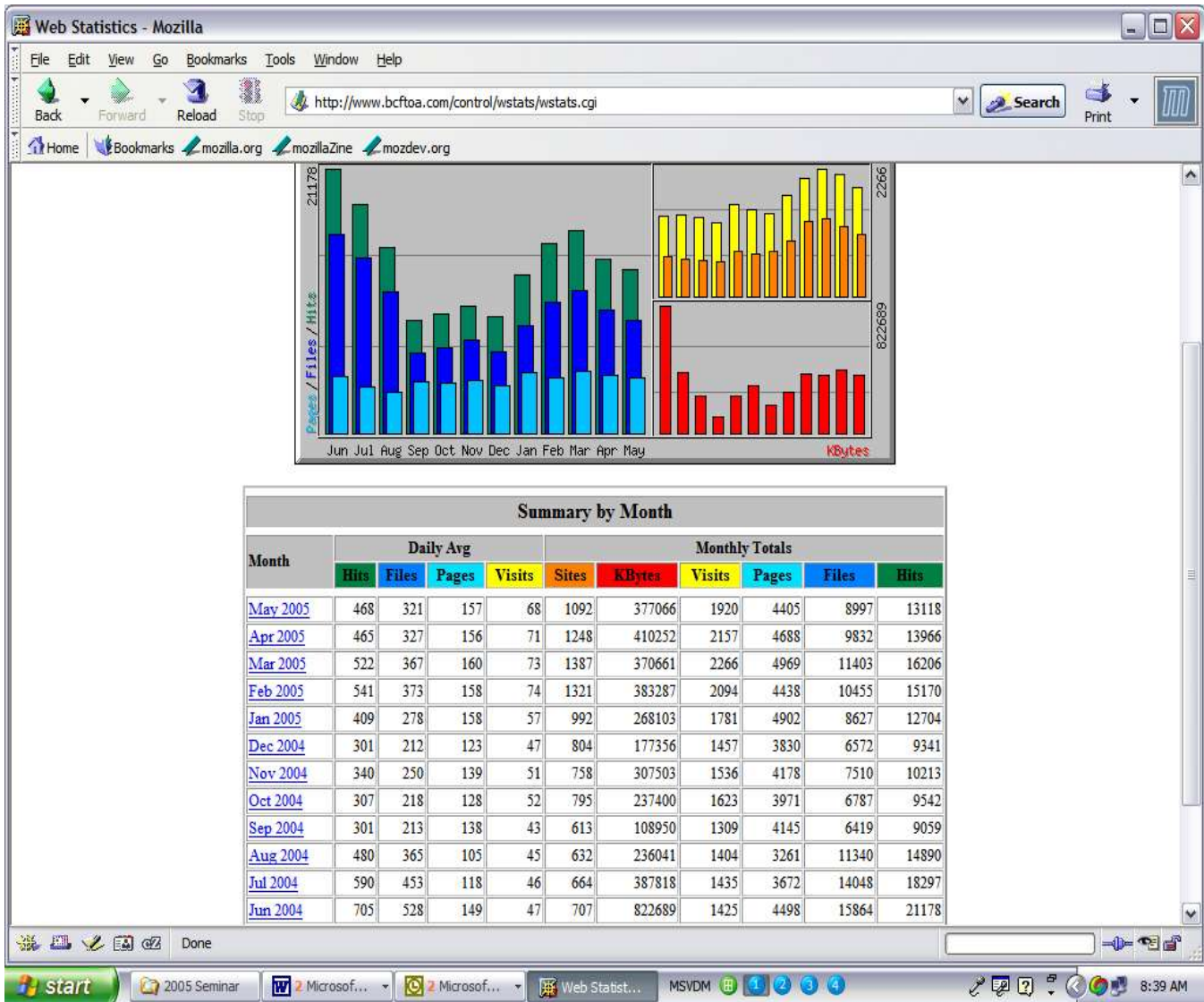
Secretary's report

Hello everyone,

I've had a fairly busy year. Most notable has been a revamp of the invoice system for the membership dues. The system is now working well and we are on top of members' dues. At the same time I've been moving the database online so that we have one file that is current for all. What will follow is a separation of the contact information from the invoice process. We'll have a web page where the member departments can access and change their contact info at will. The executive will have access to the rest of the info, and the main membership list will be dynamically updated on the web site. We are moving the web site to a different server that will allow us to do more of this, please stay tuned.

Speaking of the web site, our flow of info from the zones is increasing and we are seeing more info come up on the web site. Keep it up guys, this is what it's here for. We receive 45-71 distinct visitors a day, so people are looking. The forum seems to be a lonely place, however. The Forum was developed to get more of a dialog happening with our members. I'm still trying to improve comms for the zones, to this end I need email addresses updated from everyone that has changed in the last year.

Correspondence: Four newsletters sent out, three bursary applications, two Trainer of the year nominations, Fire Service liaison committee letter, JI/ TOA partnership agreement, and numerous emails and queries.



## ANNUAL REPORT – 2004 –2005 ZONE 2 & 2A

It is my pleasure to submit the 2004-2005 Annual Report for Zone 2 and 2A. As pointed out in previous reports our meetings are attended by representatives from both Zones as well as being hosted by Departments throughout the zone areas.

In the past year there were three meetings – in Coquitlam (September); Chilliwack (March) and White Rock (May). A total of 43 members attended the meetings, representing Departments from both Zones as well as independent Instructor members.

As pointed out in the last annual report, the proposals for training for Emergency Vehicle Operators was submitted to the Fire Chiefs Associations which in turn was forwarded to appropriate Government Ministries. To this date no action has been taken. Again, I would like to thank Jim Bond, Bill Lamb and Dave Palmer for the work on this committee.

Again, a major topic of discussion at our meetings are the First Responder First Aid program and various issues surrounding the program.

Over the past twelve months I have received and responded to inquiries from Departments and Training Officers dealing with Association structure, dues and other requests for information. I have also received calls from other individuals and/or companies regarding the Association.

Over the past year some familiar faces have left our Association due to retirement or promotion. I wish these person's well in their new endeavours and acknowledge the contributions they have made to the betterment of training.

I have endeavoured to fulfill my duties as Zone 2 Chair to the best of my abilities. I would like to thank 2<sup>nd</sup> Vice President Dave Palmer for his support and assistance over the past year and to all the members of Zone 2 and 2A for the assistance and co-operation.

Bob Gordon  
Zone 2 Chairman

#### Zone 5 report

We had a zone meeting on Monday and there were a few problems. The only issue is that we had a problem with e-mails, we tried to have zone meetings, but we couldn't due to the problems with the emails. We discussed training in the zone which will be on the web site and it will be sent out to the zone 5.

I have to step down as rep, Larry Zipprick is the new zone rep.

Dave McLeish.

**BC Fire Training Officers Association and  
the Fire and Safety Division of the Justice Institute of BC  
Partnership in The Accredited Fire Fighter Program**

**Goal:** To provide accessible, internationally recognized certification, based on the NFPA standard for existing fire fighters who are currently recognized within British Columbia.

**Situation:**

What is utmost in the minds of all involved in the fire service is the need to demonstrate that the fire fighter has the skill knowledge and ability to do the job safely.

The demands of a changing work environment, requires innovative approaches and a common vision to make this happen.

In order to achieve the above stated goal, a partnership of the various stakeholders and providers must strive to bring their separate energies and strengths to the agreement.

**What we wish to do now**

Within the first year, we will introduce a system of evaluator certification that will ensure effective delivery of student evaluation in the various fire zones throughout the Province. The system of evaluation needs to have the base credits established while recognizing the learning gained from the experience that has been obtained over the years. We wish to facilitate the recognition of current existing evaluators, and to provide to them the tools necessary to meet current standards.

**What we wish to do soon**

Once the system of evaluation has been introduced, a mechanism needs to be developed to enable fire departments to provide recognized training locally in the most cost effective manner for their individual departments.

When a department has made the determination that their fire fighters are appropriately trained to the NFPA standards, the department can then make the necessary arrangements to have an evaluator to assess the fire fighters. This evaluator will provide an unbiased third party assessment that gives an accredited IFSAC seal of recognition to the fire fighters' level of competency.

What is being proposed is not intended to replace the Volunteer Fire Fighters Program or Pre-Employment Program.

FTOA Agreement3

5/13/2005

2

2:13PM

**BC Fire Training Officers Association and  
the Fire and Safety Division of the Justice Institute of BC  
Partnership in The Accredited Fire Fighter Program**


At the end of day, we must be able to say to all fire fighters that the training meets NFPA standards and they have successfully completed and have been evaluated by a certified evaluator which will count towards the necessary IFSAC certification.

There is a sincere desire on the part of the B.C. Fire Training Officer Association and the Fire and Safety Division of Justice Institute of BC to make this work and a willingness to see it through to a successful completion.

With both parties' agreement, we will now seek agreement and concurrence from the Fire Chiefs Association of British Columbia and the Fire Commissioner of the Province of British Columbia.

Dated: May, 19, 2005

  
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B.C. Fire Training Officers  
Association

  
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Fire and Safety Division  
Justice Institute of BC

Attendance

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**Fire Dept**

**Abbotsford**  
**Armstrong**  
**Barlow Creek**  
**Beaver Creek**  
**Big White**  
**Campbell River**  
**Castlegar**  
**Central Saanich**  
**Chemainus**  
**Chilliwack**  
**Colwood**  
**Comox**  
**Coquitlam**  
**Courtney**  
**Dist of North Van**  
**Errington**  
**Esquimalt**  
**FCO**  
**Fort St. John**  
**Fraser Fort George**  
**Gibsons**  
**Grand Forks**  
**Grand Forks Rural**

**Hornby Island**  
**Howe Sound**  
**Kamloops**  
**Kelowna**  
**Kersley**  
**Kimberley**  
**Kitimat**  
**Kootney Boundary**  
**Ladysmith**  
**Langford**  
**Lillooet**  
**Lone Butte**  
**Malaspina**  
**Maple Ridge**  
**Mill Bay**  
**Naramata**  
**Nelson**  
**New Westminster**  
**North Cowichan**  
**North Cowichan South End**  
**North Saanich**  
**North Van City**  
**Oak Bay**  
**Parksville**

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**Pender Island**  
**Port Alberni**  
**Port Coquitlam**  
**Port Moody**  
**Prince George**  
**Quadra Island**  
**Qualicum Beach**  
**Quesnel**  
**Richmond**  
**Saanich**  
**Salt Spring**  
**Sasamat**  
**Sechelt**  
**Sidney**  
**Smithers**  
**Sparwood**  
**Sproat Lake**  
**Squamish**  
**Sun Peaks**  
**Surrey**  
**Teck Cominco**  
**Thornhill**  
**Twp. Of Langley**  
**West Fraser**  
**Westside**  
**White Rock**  
**Whitehorse**  
**Williams Lake**  
**langley**  
**West Fraser Mills - Q-ply**  

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**powell river**